

October 15, 2018

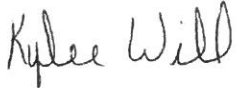
Dear Mr. Gilmore, Mr. Sell, and the Board,

This year I have the opportunity to go to Washington DC with my oldest daughter Alaina. I also have the opportunity to accompany my middle child Emma on a gifted trip to Chicago. In order to chaperone these trips I will need to use my three personal days and two additional days. The Washington trip is the week following Easter break, April 22nd-26th. This will be a total of four days that I would be out of school. The Chicago trip is May 9th and 10th and would involve missing one day of school.

I am asking for permission to use my three personal days plus one additional day after the Easter holiday and ~~one~~^{two} additional days in May. I am hopeful that you will allow me to have these extra days so that I may experience these once in a lifetime trips with my girls.

Thank you for your consideration,

Kylee Will

A handwritten signature in cursive script that reads "Kylee Will".

Title I Reading Teacher

3rd Grade Celina Elementary